

Registered number: 02708334
Charity number: 1027832

**Turning Tides Homelessness (Formally known as Worthing Churches
Homeless Projects)**

(A company limited by guarantee)

Trustees' report and financial statements

For the year ended 31 March 2019

**Turning Tides Homelessness
(A company limited by guarantee)**

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Reference and administrative details of the company, its trustees and advisers
For the year ended 31 March 2019

Trustees	Fr B Eadon M Hodson M James R Kullar I Mintram, Chair J Mitchell (resigned 14 May 2018) Dr L Rockall D Standing G Wheeler (resigned 24 September 2018) D Anderson (appointed 24 September 2018) M Quinn (appointed 24 September 2018) T Franks (appointed 24 September 2018)
Company registered number	02708334
Charity registered number	1027832
Registered office	Worthing Town Hall Chapel Road Worthing West Sussex BN11 1HA
Company secretary	R Kullar
Chief executive officer	J Holmstrom
Independent auditors	Kreston Reeves LLP Chartered Accountants Springfield House Springfield Road Horsham West Sussex RH12 2RG
Bankers	HSBC 16 Goring Road Worthing West Sussex BN12 4AW

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Trustees' report
For the year ended 31 March 2019

The Trustees present their annual report together with the audited financial statements (including the requirements of the Directors' Report and Strategic Report) for the 1 April 2018 to 31 March 2019. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Chair's statement

In the year to 31st March 2019, a significant amount has been accomplished and we have continued to make progress towards our mission of ending local homelessness, despite a very challenging environment. A highlight has been the launch of Lyndhurst, a 37 bed short stay accommodation project which has helped reduce the number of rough sleepers in Worthing from 35 to 24 from 2017 to 2018.

The positive impact we have on individual's lives became particularly evident during the consultation phase of West Sussex County Council's (WSCC) Forward Plan which proposed drastic cuts to the Housing Related Support budget. Countless times our clients stated that without our intervention and support 'they would have died' – all the more poignant in the wake of The Bureau of Investigative Journalism's report in October 2018 which cited that 449 people died homeless in the UK in the last year (October 2017-2018).

Solidarity between providers was further strengthened by the formation of a Coalition of those likely to be affected by the proposed cuts. Collectively an impact report submitted for consideration highlighted the huge cost savings charities such as Turning Tides make in both the short and long term. For every £1 of local authority funding to charities such as Turning Tides there is estimated to be a saving of £7 in avoided costs. As a result of the consultation process, concessions were made by WSCC and the threat to service delivery at Turning Tides diminished considerably. However, the impact has been felt by the charity, especially in retail and the provision of the Local Assistance Network (LAN).

In October 2018 we successfully launched our new name, Turning Tides (previously Worthing Churches Homeless Projects – WCHP).

Co-production and client involvement are becoming more embedded in the organisation for example some training is now delivered by clients and they are also involved in the development of a number of policies.

Our sector continues to face many challenges in the years ahead but we remain steadfast in our passion and commitment to end local homelessness. Regrettably there is an ever increasing demand for our services and we need to ensure we are in a strong financial position to deliver effective and sustainable services which strive to achieve complete pathways out of homelessness.

I continue to have pride in our charity and all we accomplish. As our clients confront challenges, so shall we, in the knowledge that the tide will turn. Together, with our clients and the community, we can make a difference and realise our mission.

On behalf of the Board I would like to sincerely thank all the staff, volunteers and supporters of our charity for the continued effort and dedication, without which we could not have supported to many men and women on their journey out of homelessness.

Ian Mintram
Chair of Trustees
May 2019

About Turning Tides Homelessness

Turning Tides Homelessness (known as Turning Tides), previously Worthing Churches Homeless Projects (WCHP), was established by a group of local Christians, in 1992, providing practical help and support to the

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Trustees' report (continued)
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local men and women sleeping rough in Worthing.

The charity rebranded on 1 October 2018 to Turning Tides, a decision taken to reflect the wider geographical area that the Charity now serves and the continuing breadth and inclusivity of our services. We are founded on Christian roots and the importance of faith and spirituality has not diminished. We continue with our commitment to ending local homelessness and working with the community to achieve this.

Exploring the change in name led to a deeper organisational review which informed our mission statement, core values and ambitions for the years ahead.

The Business Plan's Executive Summary sets out the strategic direction and objectives in order to realise the charity's ambitions (2019-2024). The organisation has coherent and cohesive objectives to ensure effective delivery. Investments in infrastructure and systems will lead to greater and more reliable statistical evidence with which quality and impact can be measured throughout the organisation.

Staff numbers continue to increase beyond 100 and volunteering hours are increasing. There is a firm commitment to the learning, development and wellbeing of both staff and volunteers. Currently, Turning Tides, has developed and delivered services for homeless, rough sleepers and insecurely housed; operational in Worthing, Littlehampton, Horsham, Mid Sussex and surrounding areas.

Being collaborative as well as client and community led has provided the charity the position to engage, influence, inform and empower. This has been and will continue to be critical throughout such unprecedented austerity measures. Partnership working has provided a platform for a collective voice in the sector which will ultimately serve to strengthen the outcomes for those at risk of being homeless. The Chief Executive chairs the South East Homelessness Forum and Turning Tides continues to actively contribute to the local homelessness strategy and raising awareness in the community around the complexities of homelessness.

Charitable Objectives

Turning Tides is a charitable housing trust whose objects, as set out in its Memorandum of Association is to relieve poverty through the provision of emergency and other accommodation, advice and assistance for persons who are deemed homeless and / or in need of such accommodation, advice or assistance.

Our Vision

Ending local homelessness in the areas in which Turning Tides operates.

Our Mission

We are a community led charity that puts clients and local people at the heart of our mission to end homelessness. To do this we will be:

- Ambitious - homelessness is not an inevitability
- A voice for homeless men and women
- A place of safety, respect and trust
- Kind, generous and warm hearted
- Engaging, motivating and inspiring
- Inclusive and welcoming
- Valuing faith, spirituality and our Christian roots
- Led by our clients' and communities' expertise and experience

Our Ambitions:

- To reduce rough sleeper numbers and develop pathways out of homelessness
- To be led by our clients' and communities' expertise and experience
- To be innovative and deliver good value in order to win new resources
- To grow a thriving, resilient organisation that retains and attracts talent

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Trustees' report (continued) For the year ended 31 March 2019

Context in which we operate

Local

West Sussex County Council announced in its Forward Plan (August 2018) that due to extreme financial pressures it proposed to cut its £6.3 million Housing Related Support budget and reduce the Local Assistance Network budget from £800K to £200K. The proposed cuts would have far reaching consequences and considerably threatened services throughout West Sussex, initiating Turning Tides together with 16 other Housing Support providers to form a Coalition. A collective impact report submitted to WSCC for consideration affirmed that for every £1 of WSCC's funding there is nearly £7 worth of avoided costs.

Turning Tides is in receipt of a £271K in housing related support grant that funds 67 supported housing beds (53 of which are high support). The high support beds are mission critical as they support the pathway out of homelessness. A drastic drop in the number of beds would have risked destabilising effectiveness across services as well as having a negative impact throughout the County's service delivery.

During the consultation phase both clients and staff took to the local high street, appealing to the local community to complete the online consultation launched by WSCC prior to its closure in December 2018. Case studies, cost analyses and video interviews of clients across the organisations were submitted for consideration.

WSCC announced in February 2019 that services will be ranked by priority. Fortunately, rough sleeper accommodation services, including Turning Tides, were categorised as green, which means in the first instance the charity will have a short contract extension from 1st October 2019, with a view to funding reduction and possible redesign and retendering in future.

Adur and Worthing Council were successful in their bid to the Ministry for Housing, Communities and Local Government (MHCLG) for the Rough Sleeper Initiative Fund to enhance and expand on existing provision to those who are at risk or currently sleeping rough in the local area. Turning Tides were involved with the bid and consequently has been able to increase provision in numerous ways as a direct result of the additional funds.

Despite the Government's Annual Rough Sleeping Statistics confirming that rough sleeper numbers are lower than the previous year in certain areas, the number of those chronically socially excluded has not decreased, as the high applications to the Local Assistance Network demonstrates.

National

The Homelessness Reduction Act 2017 which came into force in April 2018 heralded a major change in the way local housing authorities responded to homeless people. Along with being the biggest change in the rights of homeless people in England since the Homeless Persons Act in 1977, it strengthens duties both to prevent and relieve homelessness and includes single homeless people who are at greater risk of sleeping rough. In June 2018, it was announced that there would be a £30 million funding boost for local authorities with high levels of rough sleeping to support the government's ambitious commitment to halve rough sleeping by 2022 and eliminate it altogether by 2027.

The 'Local Authority Spending on Homelessness' report, commissioned by St Mungo's and Homeless Link, found that council spending on support for single homeless people in England fell by 53% between 2008-2009 and 2017-2018. Councils are now spending almost £1bn less a year on homelessness services than they were ten years ago. During the same period, homelessness in England has risen sharply, with the number sleeping rough now 165% higher than it was in 2010.

Strategic Report

Achievements and Performance

The Government's Annual Rough Sleeping Statistics confirmed that the estimated number of rough sleepers in Worthing dropped significantly from 35 to 24 from November 2017 to November 2018 and has been sustained in the low 20's throughout the year.

The dramatic reduction is testament to the successful launch of a 37 bed short stay accommodation project

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(Lyndhurst) which opened in May 2018 alongside the work both the Council and Turning Tides have undertaken through the Rough Sleeper Initiative, utilising Ministry for Housing, Communities and Local Government (MHCLG) funding.

Turning Tides' extensive partnership working with such organisations as Bognor Housing Trust, Stonepillow, Worthing Homes, Churches, Probation and local authorities, continues to provide a vital key to the pathways out of homelessness.

Considerable work has been undertaken in homelessness prevention, with staff supporting clients into accommodation, often involving liaison with landlords and the local council to ensure clients are able to sustain tenancies. The lack of move on opportunities has become our most pressing issue – a snap shot take in March 2019 show 36 residents were ready for move on within our 77 high support beds and this will be a primary focus for next year.

Community Inclusion has accelerated rapidly, alongside support from both clients and volunteers. New groups have been established at all of the Hubs, diversifying the wellbeing initiatives which enhance the clients' life skills, resilience and integration within the community.

Turning Tides continues to invest in specialist resources and skills in social work, mental health, dual diagnosis and reflective practice which ultimately strengthens service provision and outcomes for clients.

Client support highlights for 2018/19:

- 169 clients on any one night can be accommodated in Turning Tides' housing
- 485 clients accessed the Breakfast clubs in the three localities
- 358 clients received support from Worthing Community Hub (214 in 2017/18)
- 113 clients received support from Littlehampton Community Hub (79 in 2017/18)
- 70 Horsham (37 in 2017/18)
- 84 clients received support from Horsham and Mid Sussex Outreach teams
- Nearly $\frac{3}{4}$ of our clients have complex and multiple needs
- 2,028 clients engaged with Turning Tides' services (1,706 in 2017/18)
- 945 clients engaged with our housing related services
- 266 clients were accommodated in Turning Tides' housing
- 203 clients supported to access other accommodation such as private rental, social housing, sheltered, family home etc.
- 95% of 13 move ons were planned from supported move on housing and 3 out of unsupported were 100% planned.

Community Hubs

Turning Tides operate three Community Hubs in Worthing, Littlehampton and Horsham, the latter providing Outreach to Mid Sussex. The Hubs provide the first point of contact for those who are homeless or at risk of becoming homeless. Practical support, information, advice and food are available. Each Hub offers a range of services and specialist support from staff both within and external to the organisation. The Hubs are integral to individual empowerment and community engagement. Various groups, workshops and activities are held to increase socialisation, acquisition of skills, motivation and wellbeing. Connecting clients with their community encouraging social inclusion to establish and maintain the individual's journey out of homelessness.

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	WORTHING	LITTLEHAMPTON	HORSHAM & MID SUSSEX
Individuals accessing Community Hub	358	113	70
No. of new clients accessing the Hub and Outreach service	223	118	89
No. of clients who are rough sleeping	160	51	48
No of times breakfast clubs accessed	5,293	4,385	435
Number of clients who are insecurely housed	51	21	39
No. of clients moved into Turning Tides accommodation	82	5	0
No. of clients moved into other accommodation (ie not Turning Tides)	70	33	26
No of female clients attending Women Only Group	27	19	N/A

St Clare's Community Hub (Worthing)

St Clare's Community Hub operates morning sessions 6 days a week, providing clients access to food, showers, washing machines and much more. This financial year there were 5,293 attendances to the Breakfast Club by 358 clients, establishing there is a growing need for this service despite rough sleeper numbers being lower.

St Clare's supported 223 new clients (214 in 2017/18), of which 160 had been sleeping rough (114 in 2017/18). 82 of these clients moved into Turning Tides accommodation (56 in 2017/18).

Community Inclusion is the integration of individuals through positive engagement and activities leading to reduction in social isolation and a connection being formed within the community. Consolidated efforts to address clients' needs led to the coproduction of groups and workshops in all areas. Utilising other local support providers individuals can be referred and have access to housing support services, mental health services, substance abuse support, financial support and much more. This has ensured clients gain a consistent holistic approach supporting their housing, healthcare, emotional and financial needs.

Strong working partnerships with other professional organisations such as Change Grow Live (CGL), Probation, Health Central, MIND, Job Centre, Brighton Women's Centre, Mental Health Liaison Team and the Council Outreach Team ensure specialist resources can be maximised for the clients benefit.

Community Inclusion, Volunteering and Coproduction have worked together to set up various groups, clubs and activities held at St Clare's and other local venues to further engage, empower and integrate clients. The following groups enhance and improve skills acquisition, socialisation, wellbeing and independence: Meet and Eat (encouraging healthy eating and cooking skills), Start the Week (solution focused group supporting forward planning), Outreach Café (supportive relationships in the community), Art Group and Music Group (encouraging creative expression) and Befriending (focusing on client's wellbeing and independence).

Counselling

A counselling service set up early 2018 is held at St Clare's and has proven to be a vital and integral service to offer clients. It has also become a recognised training placement provider for numerous accredited colleges and universities and is fully compliant with the British Association of Counselling Professionals (BACP) code of ethics.

In the first year 53 clients were referred to the service, with 282 counselling sessions scheduled, 224 of which were attended (80%). A second counselling room will be developed at Lyndhurst offering extended hours to provide greater flexibility. Further developments are planned for the second year with funding sourced to ensure sustainability.

From January 2019 St Clare's Community Hub allowed for an increase in the Severe Weather Emergency Protocol (SWEP) option in Worthing and was used for emergency shelter on 18 occasions for a total of 29

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clients.

The National Lottery Community Funding supporting St Clare's finishes in September 2022 and sustaining our funding to be able to continue to provide our vital services will continue to be a priority.

Littlehampton Community Hub (Littlehampton)

Littlehampton Community Hub increased operationally to open every weekday morning due to increasing demand. The Breakfast club has been accessed a total of 4,385 times this financial year (3,674 in 2017/18). 118 new clients accessed the Hub (79 in 2017/18), 51 of whom were rough sleeping (34 in 2017/18). Since Summer 2018, rough sleeping numbers have decreased in Littlehampton by over 50%, largely attributed to closer partnership working, advocating for clients and continuing support to ensure tenancy sustainment. 38 clients have moved into accommodation in 2018/19.

Alongside practical advice and support on such matters as housing related issues, money management etc clients can access various specialist workers.

- Early Intervention and Assessment worker: coordinating the support that clients access and completing referrals to external partnership agencies.
- Dual Diagnosis Worker: working closely with external agencies to support the individual's support needs around substance and alcohol abuse.
- Community Inclusion Worker: supporting the wellbeing and integration of clients through creative and social groups.

Community Inclusion has developed considerably at Littlehampton with numerous groups set up to support the needs of clients, alongside homelessness prevention. Volunteering and Coproduction have been intrinsic to the groups' creation and sustainment, ensuring clients are empowered alongside being positively engaged. The groups run include: Turning Pages (short stories and poetry discussion), Meet and Eat (learning cooking skills), Out and About (mindfulness group taking part in community activities such as litter picking) and Women Together (peer led, women's empowerment group).

Partnership working continues with other organisations such as West Sussex Coastal MIND, KSSCRC Probation and Bognor Housing Trust; facilitating a consistent and holistic approach to referrals across services whilst providing support throughout an individual's journey back to independent living.

Staff continue to attend multi agency meetings, such as the Community Rough Sleepers forum and hold regular sessions at external providers meetings such as Probation and Safe in Sussex, to promote awareness and understanding of the complexities around homelessness and to encourage continued partnership working. Closer working with Arun District Council's Housing Options team has been established with the Homeless Outreach team holding a weekly drop-in supporting clients with paperwork, updates regarding personalised housing plans and more.

The National Lottery Community Fund attended a partnership working open day at the Hub which successfully demonstrated the achievements and opportunities that can be realised when working alongside the community and local services.

Horsham Community Hub

The Horsham Community Hub provides advice, food, clothing, showers and laundry facilities one day a week. The Breakfast drop-ins allow external support services such as Horsham DWP and Citizen's Advice to engage with clients who are often hard to reach. Attendance has increased dramatically in Horsham from an average of 5 clients in 2017/18 to 20 a week in this financial year thus confirming there is a real need in the area.

The Breakfast club has been accessed a total of 435 times this financial year. 89 new clients accessed the Hub (79 in 2017/18), 48 of whom were rough sleeping (34 in 2017/18). Close partnership working with Horsham Matters provides a streamlined referral assessment service, followed by outreach support to those who access the winter night shelters (operationally run and managed by Horsham Matters).

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A new Coproduction team has been launched in Horsham, which is a client led group discussing issues and contribute to changes around the services. This is a vital step on the coproduction journey for Horsham.

Horsham Outreach

Horsham Outreach provides support assisting clients to access other external agencies who have the expertise to help improve their circumstances. Specialist workers guide clients through various external referral processes to tackle the challenges they may have while supporting them to take the next steps into suitable and sustainable accommodation. Since December 2017 there have been 86 referrals to Outreach in Horsham via StreetLink.

Turning Tides, in partnership with Horsham District Council (HDC), secured £84K of funding via Ministry of Housing, Communities and Local Government (MHCLG) towards the district's Outreach Service. Consequently, the costs for existing staff are covered, Hub provision can increase and another post can be added to compliment the team. The Support Coordinator will primarily provide intensive support to the most complex rough sleepers and those who have a high risk around sustaining their tenancy. Another successful bid was awarded to the service by The Three Oaks Trusts who will fund £10,000 per year, for the next two years which will help to strengthen the services provided in Horsham.

There continues to be a lack of any supported, temporary or affordable private rented accommodation in both Horsham and Mid Sussex for the client base which represents a major challenge. HDC are currently looking to develop a Housing First model and Turning Tides will continually look for further opportunities.

Mid Sussex Outreach

Mid Sussex Outreach Services launched in June 2018 to support rough sleepers identified in the area and since that date there have been 45 referrals via StreetLink. At the request of Mid Sussex District Council (MSDC) Turning Tides work in partnership, offering outreach provision to the most entrenched rough sleepers. As this develops it is likely a similar service to that which is provided in Horsham will be replicated in Mid Sussex in order to reach a broader client demographic.

The Winter Fund project was taken on by the Mid Sussex Outreach Worker to support rough sleepers to access temporary accommodation during the coldest months of the year which has been highly successful. Funding has now ceased but MSDC are carrying on the project.

Making Every Adult Matter (MEAM)

MEAM, is a national programme and model for designing and delivering better coordinated services for individuals experiencing multiple disadvantage. MEAM works across all the Turning Tides project to identify those clients who require more intensive support in a variety of ways. At the beginning of the year client consultations indicated that the term MEAM and relating terminology of 'multiple disadvantage' and 'complex needs' wasn't favourable or conducive to moving forward. Following coproduced sessions it was collectively decided that MEAM would be referred to as the Alternative Response Team (ART) from April 2019. This also led to alterations in job titles, Complex Needs Workers are to be known as Support-Coordination. A rebranding launch event will be held next year with other stakeholders to ensure the need for the new terminology is shared and adopted.

There is a MEAM client in every project at Turning Tides. Clients are also seen outside of Turning Tides' projects such as those in social tenancies or other provider's accommodation. In October 2018 none of the MEAM clients were sleeping rough which was a major achievement. Additionally, in comparison to January 2017, only 4% are sleeping rough in January 2019, as opposed to 53%.

Recently Turning Tides started transitioning some clients from MEAM as they no longer require such intensive support. This is extremely positive and will also allow for new referrals to be taken on.

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Lyndhurst

Lyndhurst represents a pioneering project for Turning Tides. Within the first 12 months of Lyndhurst opening 75 individuals have been offered accommodation. There has been 79% occupancy, largely due to a period of staggered move ins at the start.

In the year, over 200 individuals were referred to Turning Tides via the pathways panel. Of the 189 clients worked with, some will have secured accommodation at Lyndhurst, others will have been supported via other Turning Tides projects. 40% of those leaving Lyndhurst were planned positive move ons which considering some were the most entrenched rough sleepers in the area, remains a significant accomplishment for a project just over a year old.

Referrals have come from a wide variety of sources, in the main from Worthing Community Hub, but also via Adur and Worthing Council (AWC) and Probation as both a means to provide relief from sleeping rough but also for the prevention of this. This project has meant many local rough sleepers have had a room of their own for the first time and that those who are vulnerable, living in unsafe and difficult situations, had another option available in the short term.

The service has been continually reviewed and there has been exceedingly close community engagement to ensure the project has been accepted by the community. To reduce the risk the complexity of residents' needs has been reviewed. The rough sleeper community has been more positively engaged by external services and a better understanding between them has been developed.

Client feedback has established the need for a communal area at Lyndhurst Road to facilitate individual wellbeing and social inclusion. This will be developed next year and will also support workshops and other activities to engage the clients who live there positively and productively.

Byron and Manor

Byron is a 15 unit complex and enduring needs service providing high level support. Manor is the primary move on option from Byron, consisting of 14 units. A holistic approach is adopted in both settings, supporting clients to engage positively with the service and the community in order to progress towards eventual move on. Whilst living in these settings clients will be supported to explore areas such as their physical and mental health alongside dealing with any barriers which may have prevented them in the past or present a challenge in the future such as managing a budget, increasing personal resilience, establishing goals and aspirations and reconnecting with the community through social inclusion activities. These services are psychologically informed environments where each individual is supported through their own personal pathway out of homelessness.

In this financial year both Byron and Manor have seen a throughput of 57 clients, 29 of whom were new clients taking up residence. 88% of the 29 departures from the service were planned and occupancy remained high at 98%.

Move On Housing

Move On comprises of accommodation with mixed tenure providing both transitional and permanent housing options for those leaving the higher support services. Turning Tides' move on consists of 53 units, an increase from the previous year of 37. Currently 37 units are supported and 16 are unsupported. This financial year move on worked with 49 clients (supported) and 23 clients (unsupported). The number of new clients taking up residence was 15 (supported) and 3 (unsupported). Occupancy rates continued to be high at 97% (supported) and 99% (unsupported).

Weekly multi-agency pathway meetings have been established to ensure close working with Worthing and Adur Housing Department, complementing move on housing options to ensure greater number of clients being able to move to the next stage on their pathway - which fundamentally underpins Turning Tides' residential services. Despite numerous positive outcomes being achieved in move ons over the year it is increasingly apparent there are elements of 'bed blocking' largely due to the lack of Private Rented Sector (PRS) opportunities (average market rents continue to be much higher than Housing Benefit will pay) and social housing relets. Current accommodation is being assessed to ascertain whether units can be realized next year and is already underway

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at Salisbury and Grafton.

Encouraging and helping clients to move on remains a high priority for next year. Positive and sustainable move-ons are vital to ensure clients are not 'institutionalised' and prospective clients do not have to endure lengthy waiting times to access support.

Recovery Services

Recovery Project

The Recovery Project is a Tier 4 registered care service providing residential treatment with detox facilities for 26 homeless or insecurely housed clients who have alcohol and/or drug addictions. Clients residing at Recovery receive tailored specialist interventions including one-to-one support to help clients rebuild their lives. Residency is up to two years. Referrals are made through a variety of channels including Turning Tides St Clare's Community Hub. Potential clients are required to demonstrate commitment to their individual recoveries.

The Senior Residential Substance Misuse Worker regularly attends both Lyndhurst and St Clare's to establish suitable referrals into the Recovery Project supporting pathways across residential services.

Regular meetings and groups are held throughout the project which are fully coproduced and also involve external providers such as Employment Junction visiting to explore their services with clients.

Occupancy rates for Recovery Projects remained high throughout the year at 96% and referrals also remained high. The 26 units making up the Recovery Project had a total number of 42 clients accessing the services, 16 of which were new. 7 clients successfully moved on from the project to accommodation with lower support within Turning Tides or independent living.

Recovery Houses

There have been improvements to referral pathways into Horsham Recovery Houses. There is now a flexible statement of purpose closely linked with the local community, outreach services and partner organisations.

	WORTHING	LITTLEHAMPTON	HORSHAM
Total units	4	10	8
Total number of clients worked with	5	22	16

Fundraising

Fundraising has been going through a period of great transition and this is set to continue into the next financial year. There has been a thorough review of fundraising activities from supporter newsletters to annual events held throughout the year.

Fundraising concluded this financial year coming in at just under £100,000 over target which is testament to everyone's efforts. Over £28,000 worth of items were received at Harvest Festival time, and over £15,000 worth of items received at Christmas. Fundraising is a vital part of the charity's efforts to sustain and develop services to support the needs of those homeless or insecurely housed. The generosity of those who donate their effort, time, money and goods is greatly appreciated.

Throughout the year, Community Fundraisers, alongside clients, volunteers and trustees have provided 91 educational talks and workshops to schools, colleges and community groups to spread awareness throughout the community of the causes and issues homeless men and women face.

In Autumn 2018, to launch and raise the profile of the rebranding to Turning Tides, a new highly successful event was run – Go The Distance, which attracted over 100 participants. This event will be the key annual fundraiser for the charity and it is hoped that participants continue to increase, enticing corporate sponsors to lend their support too.

A varied programme of up and coming fundraising events was launched for 2019 which include a series of new challenge events. These events will increase external fundraising activities as the individual coordinates

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fundraising with our support. New events, such as these, will help Turning Tides reach a broader audience and help reaffirm the branding through increased publicity.

Media coverage, especially radio and television interviews has increased this last year, largely due to the proposed housing support budget cuts. Interviews with clients, volunteers, trustees and staff members have helped to establish a different channel of communication which will be further explored and developed next year.

All Turning Tides' social media channels are now effectively and efficiently managed through an online scheduling platform. There are now 3,325 Facebook followers which has increased from 2,675 in the previous year.

To maximize the income derived from various fundraising events there will be closer working with our supporters and volunteers to reduce the expenditure, such as staffing costs.

New specialist roles within the Fundraising Team have been created to nurture the various relationships with supporters in order to ensure the charity secures long term commitment from the community and realizes the ambitious income budgeted in future years. These roles will help to ensure fundraising activities are improved and developed in areas such as regular giving, corporate sponsorships, community and church groups. A new fundraising database launched next year will thoroughly overhaul data management processes leading to improved understanding of our supporters in terms of engagement, communication preferences and conversions.

Next year Turning Tides' website will be completely overhauled and redeveloped, introducing ecommerce to support fundraising, establishing interactivity between the new database to monitor web conversions and constructing a more intuitive content management system to increase functionality.

Supporter newsletters are currently published 4 times a year and posted to over 4,500 supporters across the county. The content and design has been evaluated in line with the new branding and fundraising priorities and tentative steps have been taken to provide supplementary ecampaigns which is another potential channel to be explored further next year.

Turning Tides are fortunate to be in receipt of two local marketing company's expertise for one year on a pro bono basis. This, alongside new roles within the team will help shape the content, interaction and marketing of the charity's endeavours to strengthen, increase and diversify support.

4 legacies were realised in the financial year 2018/19 which are an important component of unrestricted income.

Turning Tides is registered with the Fundraising Regulator. The charity employs community fundraisers who organise events and work with the local community to raise the funds needed to support the work of Turning Tides. Turning Tides does not work with any professional fundraisers and during the last financial year did not have any agreements with commercial participators. The Community Fundraising Team follow the Fundraising Regulator's Code of Practice (FRC) and no failures to comply have been identified. During the financial year 2018/2019 no complaints were received about fundraising by the charity. The charity does not share the data with anyone and limits their fundraising approaches to ensure they are not unreasonable and that there is no undue pressure to give.

Retail

Sadly, following an intensive review of retail with other providers and retail specialists and consultations with staff, volunteers and trustees, the decision was made to close both charity shops in Worthing and Littlehampton. Insufficient income was being generated, whilst alongside running costs and the costs of leases continued to increase. Additionally, around 40% of the Local Assistance Network spending over the last year had been put back into the donations function which will not be the case going forwards. The shops therefore closed at the end of March 2019.

Over the years numerous staff and volunteers have contributed hugely to the positive impact the shops have made to the charitable mission. Alongside the income, the shops significantly raised the profile of the charity,

Turning Tides Homelessness (A company limited by guarantee)

Trustees' report (continued) For the year ended 31 March 2019

highlighted the issues faced by homeless men and women to the local community, increased the supporter base and have given opportunities to both volunteers and clients for which Turning Tides are exceedingly appreciative. Donations continue to be welcomed in support of our clients and projects.

Volunteering

Volunteering has two main purposes for Turning Tides. Firstly, to drive the community response to homelessness and provide community engagement and secondly, as a resource to support and provide opportunities for clients as part of their pathway out of homelessness.

Turning Tides have 275 regular volunteers connecting clients with their local community on a weekly basis. Additionally, this financial year over 250 one-off volunteers committed their time and energies to the charity; ranging from pupils on work experience, students on placement, local community groups, businesses and individuals offering their effort and skills. Volunteering remains a tremendous asset to further the work the charity undertakes and not just in terms of the time and skills they provide. Volunteers become our voice in the community spreading awareness about the complexities of homelessness as well as promoting the charity to a greater audience.

This financial year volunteers donated 26,184 hours of support to Turning Tides, which is a 12% increase on the donated hours last year. Monetarily this support equates to a financial donation of £392,760 (costed at £15 per hour, the average wage in UK in 2018: Office of National Statistics).

129 new volunteers followed the induction programme. 9 volunteers progressed into paid work, 4 of which found employment within Turning Tides.

Key areas of growth were achieved this year, specifically increasing volunteer levels in fundraising and events (64% increase from previous year). St Clare's had a 45% increase in volunteer hours donated, largely due to the further development of client engagement and counselling. There were also areas which decreased in terms of volunteer support, in the main this was linked to the closure of retail which was heavily supported by volunteers.

The number of bespoke volunteer roles increased this year and this has assured that volunteering is embedded within each service. Skills matching has been highly successful especially in client involvement and counselling. Progression within volunteer roles has also been established this year with the introduction of a Mentoring and Befriending Team. 14 volunteers were identified to take on the new role of Volunteer Befriender or Mentor who have now been matched with clients. Feedback indicates clients are finding this highly beneficial and there are plans to develop this further alongside closer working with PACT and coproduction.

Youth Volunteering was another key focus this year and was essentially untapped potential. Through local connections with the community Turning Tides harnessed over 750 hours of support from youth volunteers, including students undertaking Duke of Edinburgh, National Citizenship Service or work experience.

Corporate Volunteering

On the back of a highly successful DIY SOS at the end of the previous financial year, which completely revamped the communal areas at St Clare's - corporate volunteering has flourished. 16 separate events were held this financial year, comprising of 614 hours being donated. Projects undertaken range from wrapping presents to painting rooms, sorting storage to gardening or cooking. A plethora of organisations have been involved, from local small-scale services to national conglomerates.

Businesses have donated their staff time but also provided essential goods and materials which has helped tremendously, such as donating paint, skips, plants etc. On one event alone a saving of £1,877.60 was achieved, made possible thanks to the generosity of local people and businesses. Corporate volunteering will further develop next year with closer working with Community Fundraisers and intelligence gathering to locate organisations who have commitments to Corporate Social Responsibility (CSR) and also organisations operating Volunteer Time Off schemes.

Corporate volunteering is another way the charity can ensure cost effectiveness and best use of resources. It

Turning Tides Homelessness **(A company limited by guarantee)**

Trustees' report (continued) **For the year ended 31 March 2019**

further deepens the relationship with the local business community, educates a wider audience about the work undertaken and demonstrates to clients their community is investing in their journey out of homelessness. For businesses, it is a highly valuable experience both personally and collectively, those involved gain a great sense of achievement, it is a morale and motivation boost whilst helping to develop better relationships with colleagues outside of work.

Partnership and Coproduction Team (PACT)

In order to advance coproduction and further embed its ethos into every service, process and practice a Client Involvement Lead was appointed in November 2018. This was the first post in Turning Tides' history which required lived experience of using support services. A thorough assessment conducted by the post confirmed the charity was at the 'raising awareness stage' but making clear headway moving from 'doing to' to 'doing with' on the coproduction journey. Clients regularly provide talks with Community Fundraisers to help raise awareness, conduct interviews as panel members, attend both internal and external meetings, design and deliver training for staff, trustees and volunteers, devise new groups at Community Hubs, develop coproduced house charters and rotas and initiate and revamp rooms and spaces.

Clients thoroughly reviewed various policies throughout the year such as the Complaints, Compliments and Feedback Policy, Warnings, Evictions and Appeals Policy and Procedure which was a major piece of work and highly beneficial in terms of applying the policies in future. Externally, clients were part of a Sussex wide project to standardise best practice in coproduction and, with other organisations, produced a Peer Support Charter explaining how to involve individuals with lived experience.

The development of a Coproduction Self-Evaluation Tool has been designed. This enables each of the services to reflect and make an effective assessment of where they are on their coproduction journey independently. This will be used next year to establish where every service is on the coproduction scale, illustrating fundamental actions they can take to progress towards a service that fully works with clients with lived experience and takes advantage of the invaluable insight which they can bring.

Priorities for PACT in the year ahead will look to develop PACT meetings in Littlehampton and Horsham and evaluate how they feed into wider PACT meetings, continue to work towards support services developing coproduced practices through applying the Coproduction Self Evaluation Tool, review key working standards and training to embed coproduction from the outset and the introduction of an annual satisfaction survey to identify areas for improvement.

Mental Health

A Multi-Disciplinary Team (MDT) was developed in the latter part of this financial year which will increase capacity in terms of mental health and dual diagnosis in 2019/20 (dual diagnosis is the condition of suffering from a mental illness and a comorbid substance abuse problem). This increase will lead to more intensive support being available for clients. The MDT will encourage and influence system change, promoting joined up working internally and with external statutory and voluntary support providers in the following ways:

- The Dual Diagnosis Worker will provide a substance misuse drop-in at Meadowfield hospital and work closely with community mental health teams and Coastal Mind services in Littlehampton and Worthing.
- The Mental Health Worker will have a caseload and be based regularly at Turning Tides' Worthing services, allowing for effective and consistent case management.
- The MDT will enable Turning Tides to join the different specialist support systems and advise both clients and staff on how to navigate these complex systems.

Social Work and Safeguarding

Turning Tides have established that there is a pattern emerging through analysis of safeguarding concerns throughout the year. There were 28 instances of safeguarding concerns, the main category of abuse being self-neglect.

The majority of clients with safeguarding concerns are in receipt of support from social services and have Care Assessment Plans pending or in place. Turning Tides works closely with those involved to ensure the client's

Turning Tides Homelessness (A company limited by guarantee)

Trustees' report (continued) For the year ended 31 March 2019

needs are best supported especially focusing on mitigating risks.

The Turning Tides' Social Work Coordinator has developed internal resources and strategic influence. The role has helped foster sound working partnerships with Adult Social Care Services. Safeguarding training has increased confidence across the organisation in raising concerns and improved the level of positive outcomes.

Turning Tides contributed to the development of West Sussex Protocols for assessing care and support needs around substance misuse which will serve to enhance the service responsiveness to future clients. Furthermore, Turning Tides will also be contributing to the West Sussex Safeguarding Self Neglect Protocols which firmly establishes the charity is integral to the development and delivery of support in the county to homeless men and women.

Local Assistance Network (LAN)

The LAN is a discretionary grant provided by WSCC to support individuals in times of short-term crisis and hardship. Turning Tides received an annual grant of £185K to deliver LAN across Adur, Worthing and Littlehampton. The fund was used in diverse ways from sourcing important items such as beds for those newly housed to providing utility vouchers to ensure basic physical needs are met.

This financial year there has been a 19% increase in applications, compared with the previous year. 666 applications were made and 1,083 householders received assistance. On average, across the year, this equated to £131 per application, or £81 per householder who successfully applied to the LAN.

An announcement from WSCC, received in Autumn 2018, proposed to reduce LAN provision across the county from £807,000 to £200,000 per annum. A cost-saving analysis was submitted to WSCC alongside campaigns to retain the LAN, however the decision went ahead. Turning Tides are therefore no longer administering the LAN and the revised allocation will be administered via the food banks and Children and Family Centres.

LAN has been invaluable to hundreds of local men, women and families throughout the years. LAN interventions often negated the need for social services intervention and other long-term costly solutions. It was of great social and financial value the impact of which will be revealed as time progresses.

Learning and Development

In August 2018 the Training and Development Lead was in post and commenced a training needs analysis across the entire organisation with a view to devising a Training and Development Plan for the year ahead (2019-2020).

The programme has been designed to deliver a foundation of core training increasing the confidence, resilience and retention of staff. Staff can develop their skills and competencies by choosing topics from the 3 pillars:

- Positive Approaches
 - o Trauma Informed Care
 - o Psychologically informed environments
 - o Strength based practice
- Therapeutic Practices
 - o Motivational Interviewing
 - o Brief Solution Focus
- Management and Leadership
 - o Multidiscipline management programme
 - o Systems Leadership

The programme has been designed to ensure all opportunities to develop are delivered with the staff's needs, expertise and experience at the core. The training programme will not only strengthen resources but will also increase the charity's strategic influence within the sector.

Next year the charity will focus on forging new connections through training exchanges and collaborations, develop income generation via external training and create new in-house training offers following coproduction

Turning Tides Homelessness (A company limited by guarantee)

Trustees' report (continued) **For the year ended 31 March 2019**

principles. Closer collaboration with Human Resources and Communications will explore other innovative ideas in relation to inductions, peer support and personal development.

Human Resources

Staff are at the core of Turning Tides' ambitions, to grow a thriving and resilient organisation that attracts talent. The wellbeing and satisfaction of staff is paramount. This last financial year there have been further enhancements by investing in an employee benefits package, including the provision of an improved Employee Assistance Programme (EAP) and the introduction of an engaging array of discounts and offers. The Staff Consultative Committee (SCC) continue to meet on a monthly basis to explore staff matters in a constructive and supportive environment. In the year ahead the focus will be on a number of key areas of development including the review of our appraisal and supervision process. Our annual staff conference was a huge success, bringing all our teams together for a day of reflection, celebration, professional development and giving an opportunity to focus on personal wellbeing.

Adur Furniture Network Fund

The Adur Furniture Network (AFN) provided low cost household goods for local people in need. Competition and the cessation of landfill credits led to the organisation's decline. Permission was sought from the regulator (Financial Conduct Authority) for Adur Furniture Network to close and transfer the remaining assets to Turning Tides, who had originally partnered with AFN; this was granted on 2nd April 2019.

The Adur Furniture Network Fund will be used by Turning Tides to support low income Adur residents with their household goods needs, as part of a service to help vulnerable Adur residents sustain their independence and suitable housing. The Fund will be used to support the aforementioned service and to cover any deficit arising as a result of this service for a period of up to 5 years. After 5 years the Fund will become unrestricted in the accounts of Turning Tides with the intention that services to the residents of Adur will continue as far as possible.

Plans for the Future

The Charity is at a turning point. We have had steady growth over the last 5 years and more than doubled our income, staff, volunteers and services. We have become more strategically connected to other parts of the system and increased our footprint to cover Littlehampton, Horsham and Mid Sussex. We have improved our services and started to co-produce with clients. In 2018 we concluded a very successful rebrand to Turning Tides and adopted a new mission and values. This has created a platform for a new phase of development as a charity.

We have much to do to deliver on our mission to end local homelessness and to embed our values. In order to achieve this we have set out our ambitions to guide our plans in the areas they are most needed such as a concerted effort to increase move on options.

Principle Risks and Uncertainties

The Charity has a formal risk management process to assess business risks and implement risk management strategies. This involves identifying the types of risks the Charity faces, prioritising them in terms of potential impact and likelihood of occurrence and identifying the means of mitigating the potential risk. This forms the Risk Map. The Risk Map is reviewed on a regular basis by the Chief Executive and Chair of Trustees.

The Board of Trustees have the responsibility for ensuring that risks are identified and that appropriate mitigations are in place as required by the Risk Action Plans. The Board of Trustees is responsible for the review of the Risk Map and monitoring the progress of Risk Action Plans.

Financial Review

Excluding the items in relation to accrued legacy income, grants for the purchase of client accommodation and income relating to the acquisition of one entity, the underlying deficit for the year was £74,316 (2018: deficit of £103,948; 2017: surplus of £126,970).

Turning Tides Homelessness
(A company limited by guarantee)

Trustees' report (continued)
For the year ended 31 March 2019

	2019	2018
	£	£
Underlying Turning Tides / WCHP (deficit) / surplus	(74,316)	(103,948)
Accrued legacy income	32,786	158,002
Grants for client accommodation	nil	248,000
Adur Furniture Network	4,273	150,114
Transfer of Richard Housing Association	nil	1,388,020
Net income before transfers	(37,257)	1,840,188

In the same period, our Fixed Asset investments relating to our client accommodation increased by £5,472 (2018: £1,649,593, 2017: £510,788).

The charity has disclosed various Key Performance Indicators throughout the report.

Reserves Policy and Going Concern

The Charity aims to maintain a suitable level of reserves consistent with the ongoing activities of the Charity such that negative fluctuations in funding do not have an immediate adverse impact on clients or staff. The Trustees approve the 5 year business plan, budget and cashflow forecast on an annual basis. Financial performance and forecast information is monitored on a monthly basis to assess the cash requirements of the Charity. At the year end, total funds were £5,488,297 (2017: £5,525,554). Free reserves, excluding fixed assets and excluding restricted funds (unrelated to fixed assets) amounted to £379,329 (2018: £228,161). Unrestricted cash balances are forecast to be within the range of £409k and £630k during the 2019-20 year. (2018: Forecast between £425k and £615k)

Structure

There are currently 9 Trustees on the Board but there is capacity for 15. Trustees pay a £1 annual membership fee and are Directors of the Charity for the purposes of the Companies Act 2006. In addition, the Charity benefits from the expertise of 6 long term supporters of the Organisation who are non-Trustee members.

Governance

The Business Plan, 2017-22, stated that a Governance review is being undertaken which includes:

- Modernisation of constitution
- Development of delegation of authorities, code of conduct, Board appraisal framework etc
- Review role of Committees

Public benefit statement

Turning Tides object is the relief of poverty through the provision of accommodation and advice to those who find themselves homeless or at risk of homelessness.

As a Charity with a Christian background and ethos Turning Tides provide services to any adult member of the general public regardless of whether they have a personal faith in any religion or denomination or have none. The services are provided in the Worthing and surrounding areas in West Sussex. This geographical area is limited by some current funding streams and the work being carried out by similar charities in neighbouring districts.

Historically, Turning Tides have only accommodated single homeless people, however, the new project in Lyndhurst Road will trial working with couples. The Charity also offer advice and support to families as and when required. In Littlehampton the work with couples and families has increased. The opportunity to provide accommodation for families is kept under review by the Trustees.

Turning Tides asks for no membership fees from individuals in order to benefit from assistance.

Turning Tides Homelessness
(A company limited by guarantee)

Trustees' report (continued)
For the year ended 31 March 2019

Trustees' responsibilities statement

The Trustees (who are also directors of Turning Tides Homelessness for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)..

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

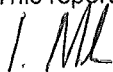
The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

This report was approved by the Trustees, on 9/7/19 and signed on their behalf by:



I Mintram
Trustee

Turning Tides Homelessness
(A company limited by guarantee)

Independent auditors' report to the members of Turning Tides Homelessness

Opinion

We have audited the financial statements of Turning Tides Homelessness (the 'charitable company') for the year ended 31 March 2019 set out on pages 21 to 41. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Turning Tides Homelessness (A company limited by guarantee)

Independent auditors' report to the members of Turning Tides Homelessness

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report and the Strategic report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other

Turning Tides Homelessness
(A company limited by guarantee)

Independent auditors' report to the members of Turning Tides Homelessness

purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Kreston Reeves LLP

Sarah Ediss BSc FCA (Senior statutory auditor)

for and on behalf of

Kreston Reeves LLP

Chartered Accountants

Statutory Auditor

Horsham

Date: *12 July 2019*

Turning Tides Homelessness
(A company limited by guarantee)

Statement of financial activities incorporating income and expenditure account
For the year ended 31 March 2019

	Note	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Income from:					
Donations and legacies	2	262,729	4,973	267,702	1,888,866
Charitable activities	3	2,849,080	401,167	3,250,247	2,423,546
Other trading activities	5	149,032	-	149,032	176,004
Investments	6	1,320	-	1,320	483
Total income		3,262,161	406,140	3,668,301	4,488,899
Expenditure on:					
Raising funds	5,7	222,693	-	222,693	181,999
Charitable activities	8	3,042,202	424,350	3,466,552	2,466,712
Total expenditure	11	3,264,895	424,350	3,689,245	2,648,711
Net income / (expenditure) before investment losses		(2,734)	(18,210)	(20,944)	1,840,188
Net losses on investments		(16,313)	-	(16,313)	-
Net income / (expenditure) before other recognised gains and losses		(19,047)	(18,210)	(37,257)	1,840,188
Net movement in funds		(19,047)	(18,210)	(37,257)	1,840,188
Reconciliation of funds:					
Total funds brought forward		4,696,606	828,948	5,525,554	3,685,366
Total funds carried forward		4,677,559	810,738	5,488,297	5,525,554

The notes on pages 24 to 42 form part of these financial statements.

Turning Tides Homelessness
(A company limited by guarantee)
Registered number: 02708334

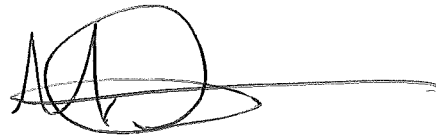
Balance sheet
As at 31 March 2019

	Note	£	2019 £	£	2018 £
Fixed assets					
Tangible assets	16		4,942,063		5,116,445
Current assets					
Debtors	17	251,166		430,197	
Investments	18	136,128		152,441	
Cash at bank and in hand		821,791		820,030	
			<u>1,209,085</u>	<u>1,402,668</u>	
Creditors: amounts falling due within one year	19	(211,537)		(508,516)	
			<u>997,548</u>		<u>894,152</u>
Net current assets			<u>5,939,611</u>		<u>6,010,597</u>
Total assets less current liabilities					
Creditors: amounts falling due after more than one year	20		(451,314)		(485,043)
			<u>5,488,297</u>		<u>5,525,554</u>
Net assets			<u>5,488,297</u>		<u>5,525,554</u>
Charity Funds					
Restricted funds	21		810,738		828,948
Unrestricted funds	21		4,677,559		4,696,606
			<u>5,488,297</u>		<u>5,525,554</u>
Total funds			<u>5,488,297</u>		<u>5,525,554</u>

The financial statements were approved and authorised for issue by the Trustees on 9/7/19 and signed on their behalf, by:



I Mintram, Chair



M Hodson

The notes on pages 24 to 42 form part of these financial statements.

Turning Tides Homelessness
(A company limited by guarantee)

Statement of cash flows
For the year ended 31 March 2019

	Note	2019 £	2018 £
Cash flows from operating activities			
Net cash provided by operating activities	23	<u>39,909</u>	<u>715,727</u>
Cash flows from investing activities:			
Dividends, interest and rents from investments		1,320	483
Purchase of tangible fixed assets		<u>(5,472)</u>	<u>(519,593)</u>
Net cash used in investing activities		<u>(4,152)</u>	<u>(519,110)</u>
Cash flows from financing activities:			
Repayments of borrowings		(33,996)	(21,817)
Cash inflows from new borrowing		-	313,722
Net cash (used in)/provided by financing activities		<u>(33,996)</u>	<u>291,905</u>
Change in cash and cash equivalents in the year		1,761	488,522
Cash and cash equivalents brought forward		<u>820,030</u>	<u>331,508</u>
Cash and cash equivalents carried forward	24	<u><u>821,791</u></u>	<u><u>820,030</u></u>

The notes on pages 24 to 42 form part of these financial statements.

Turning Tides Homelessness
(A company limited by guarantee)

Notes to the financial statements
For the year ended 31 March 2019

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Turning Tides Homelessness meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Company status

The company is a private company, limited by guarantee, incorporated in England and Wales within the United Kingdom. The Trustees of the company are the members of the company named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

The address of the registered office is Worthing Town Hall, Chapel Road, Worthing, West Sussex, BN11 1HA.

1.3 Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Turning Tides Homelessness
(A company limited by guarantee)

Notes to the financial statements
For the year ended 31 March 2019

1. Accounting policies (continued)

1.4 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the company, or the company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the company where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Donated services or facilities are recognised when the company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised. However refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the company which is the amount the company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

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Notes to the financial statements
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1. Accounting policies (continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

All expenditure is inclusive of irrecoverable VAT.

1.6 Tangible fixed assets and depreciation

The charity only capitalises major capital expenditure relating to the construction or extensive refurbishment of property and the purchase of vehicles.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	-	2% straight line
Freehold land	-	not depreciated
Motor vehicles	-	25% straight line
Building improvements to leasehold buildings	-	33.3% straight line

1.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

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Notes to the financial statements
For the year ended 31 March 2019

1. Accounting policies (continued)

1.8 Operating leases

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

1.9 Stocks

Donated goods are not recognised in the financial statements until they are sold as described in the income recognition policy above.

1.10 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.11 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.12 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.13 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.14 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

Turning Tides Homelessness
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Notes to the financial statements
For the year ended 31 March 2019

1. Accounting policies (continued)

1.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.16 Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

- depreciation and useful economic life of properties - this requires an estimation of the useful economic lives of properties (which are based on surveyors' reports when available) and an estimate of land apportionment at each site.

Where the company makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results.

2. Income from donations and legacies

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Donations	219,673	4,973	224,646	306,101
Legacies	43,056	-	43,056	194,745
Donation from Richard Housing Association	-	-	-	1,388,020
	<hr/>	<hr/>	<hr/>	<hr/>
Total donations and legacies	262,729	4,973	267,702	1,888,866
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Total 2018	603,584	1,285,282	1,888,866	
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	

Turning Tides Homelessness
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Notes to the financial statements
For the year ended 31 March 2019

3. Income from charitable activities

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Bryon and Manor Homelessness Services	618,628	-	618,628	679,006
Recovery Services	1,016,433	387,589	1,404,022	539,130
Fundraising & Volunteering	690,524	13,578	704,102	870,320
Move on Housing Central	131,401	-	131,401	99,740
	386,629	-	386,629	232,486
	5,465	-	5,465	2,864
	<u>2,849,080</u>	<u>401,167</u>	<u>3,250,247</u>	<u>2,423,546</u>
Total 2018	<u>1,993,475</u>	<u>430,071</u>	<u>2,423,546</u>	

4. Analysis of income from charitable activities by type of income

	Total funds 2019 £	Total funds 2018 £
Housing benefit	1,565,327	918,204
WSCC Housing support	444,389	447,021
Rents and service charge	252,810	160,413
Statutory grants	551,603	518,281
Events	83,510	65,621
LAN income - Littlehampton services	-	35,000
Lottery	219,217	154,938
Charitable trusts	64,638	70,163
Other income	68,753	53,905
	<u>3,250,247</u>	<u>2,423,546</u>
Total 2018	<u>2,423,546</u>	

Turning Tides Homelessness
(A company limited by guarantee)

Notes to the financial statements
For the year ended 31 March 2019

5. Trading activities

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Charity trading income				
Retail - Unit	39,884	-	39,884	48,582
Retail - Montague	44,230	-	44,230	47,615
Retail - Littlehampton	64,918	-	64,918	58,675
Retail - Adur	-	-	-	21,132
	<u>149,032</u>	<u>-</u>	<u>149,032</u>	<u>176,004</u>
Net income from trading activities	<u>149,032</u>	<u>-</u>	<u>149,032</u>	<u>176,004</u>

6. Investment income

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Deposit account interest	1,320	-	1,320	483
	<u>1,320</u>	<u>-</u>	<u>1,320</u>	<u>483</u>
Total 2018	<u>483</u>	<u>-</u>	<u>483</u>	

7. Costs of raising funds

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Establishment	108,275	-	108,275	74,867
Other	12,883	-	12,883	18,168
Other staff costs	1,352	-	1,352	621
Staff costs	100,183	-	100,183	88,343
	<u>222,693</u>	<u>-</u>	<u>222,693</u>	<u>181,999</u>
Total 2018	<u>181,999</u>	<u>-</u>	<u>181,999</u>	

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Notes to the financial statements
For the year ended 31 March 2019

8. Analysis of expenditure on charitable activities

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Bryon and Manor	746,478	-	746,478	500,241
Homelessness Services	748,632	424,350	1,172,982	651,026
Recovery Services	725,690	-	725,690	643,438
Fundraising & Volunteering	207,786	-	207,786	212,030
Retail & Donations	2,372	-	2,372	2,372
Move on Housing	259,605	-	259,605	212,593
Central	351,639	-	351,639	245,012
	<u>3,042,202</u>	<u>424,350</u>	<u>3,466,552</u>	<u>2,466,712</u>
	<u>2,235,224</u>	<u>231,488</u>	<u>2,466,712</u>	
Total 2018				

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Notes to the financial statements
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9. Direct costs

	Bryon and Manor £	Homelessness Services £	Recovery Services £	Fundraising & Volunteering £
Establishment	108,458	82,729	191,233	40,828
Other	106,370	126,660	90,652	9,425
Other staff costs	5,208	7,453	501	1,294
Wages and salaries	333,954	840,152	351,184	127,040
National insurance	25,896	75,120	30,598	12,100
Pension cost	6,114	15,160	8,261	2,962
Depreciation & loss on disposals	116,981	3,959	23,900	-
	<u>702,981</u>	<u>1,151,233</u>	<u>696,329</u>	<u>193,649</u>
Total 2018	<u>465,457</u>	<u>633,633</u>	<u>619,958</u>	<u>200,724</u>

	Retail & Donations £	Move on Housing £	Central £	Total 2019 £	Total 2018 £
Establishment	-	133,409	-	556,657	420,806
Other	-	15,506	2,661	351,274	277,253
Other staff costs	-	-	-	14,456	5,200
Wages and salaries	-	75,207	309,772	2,037,309	1,460,194
National insurance	-	3,976	26,711	174,401	126,896
Pension cost	-	3,955	7,404	43,856	19,647
Depreciation & loss on disposals	2,372	27,552	5,091	179,855	69,753
	<u>2,372</u>	<u>259,605</u>	<u>351,639</u>	<u>3,357,808</u>	<u>2,379,749</u>
Total 2018	<u>2,372</u>	<u>212,593</u>	<u>245,012</u>	<u>2,379,749</u>	

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Notes to the financial statements
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10. Support costs

	Bryon and Manor £	Homelessness Services £	Recovery Services £
Other	38,075	19,037	25,700
Governance	5,422	2,712	3,661
	<u>43,497</u>	<u>21,749</u>	<u>29,361</u>
Total 2018	<u>34,784</u>	<u>17,393</u>	<u>23,480</u>
		Total 2019 £	Total 2018 £
Other	12,374	95,186	77,643
Governance	1,763	13,558	9,320
	<u>14,137</u>	<u>108,744</u>	<u>86,963</u>
Total 2018	<u>11,306</u>	<u>-</u>	

During the year ended 31 March 2019, the company incurred the following Governance costs:

£5,423 (2018 - £3,728) included within the table above in respect of Bryon and Manor.

£2,712 (2018 - £1,864) included within the table above in respect of Homelessness Services.

£3,661 (2018 - £2,516) included within the table above in respect of Recovery Services.

£1,763 (2018 - £1,211) included within the table above in respect of Fundraising & Volunteering.

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Notes to the financial statements
For the year ended 31 March 2019

11. Analysis of Expenditure by expenditure type

	Staff costs 2019 £	Depreciation 2019 £	Other costs 2019 £	Total 2019 £	Total 2018 £
Expenditure on raising voluntary income	100,183	-	122,510	222,693	181,999
Costs of raising funds	100,183	-	122,510	222,693	181,999
Bryon and Manor Homelessness Services	365,964	116,981	263,533	746,478	500,241
Recovery Services	930,432	3,959	238,591	1,172,982	651,026
Fundraising & Volunteering	390,043	23,900	311,747	725,690	643,438
Retail & Donations	142,102	-	65,684	207,786	212,030
Move on Housing	-	2,372	-	2,372	2,372
Central	83,138	27,552	148,915	259,605	212,593
	343,887	5,091	2,661	351,639	245,012
Charitable activities	2,255,566	179,855	1,031,131	3,466,552	2,466,712
	2,355,749	179,855	1,153,641	3,689,245	2,648,711
Total 2018	1,695,080	69,753	883,878	2,648,711	

12. Analysis of expenditure by activities

	Activities undertaken directly 2019 £	Support costs 2019 £	Total 2019 £	Total 2018 £
Bryon and Manor Homelessness Services	702,981	43,497	746,478	500,241
Recovery Services	1,151,233	21,749	1,172,982	651,026
Fundraising & Volunteering	696,329	29,361	725,690	643,438
Retail & Donations	193,649	14,137	207,786	212,030
Move on Housing	2,372	-	2,372	2,372
Central	259,605	-	259,605	212,593
	351,639	-	351,639	245,012
Total 2019	3,357,808	108,744	3,466,552	2,466,712
Total 2018	2,379,749	86,963	2,466,712	

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Notes to the financial statements
For the year ended 31 March 2019

13. Net income/(expenditure)

This is stated after charging:

	2019 £	2018 £
Depreciation of tangible fixed assets: - owned by the charity	<u>179,854</u>	<u>69,994</u>

During the year, no Trustees received any remuneration (2018 - £NIL).
 During the year, no Trustees received any benefits in kind (2018 - £NIL).
 During the year, no Trustees received any reimbursement of expenses (2018 - £NIL).

14. Auditors' remuneration

	2019 £	2018 £
Fees payable to the company's auditor and its associates for the audit of the company's annual accounts	<u>9,600</u>	<u>10,344</u>

15. Staff costs

Staff costs were as follows:

	2019 £	2018 £
Wages and salaries	2,130,476	1,544,079
Social security costs	179,700	130,415
Other pension costs	45,573	20,586
	<u>2,355,749</u>	<u>1,695,080</u>

The average number of persons employed by the company during the year was as follows:

2019 No.	2018 No.
109	78

The number of higher paid employees was:

	2019 No.	2018 No.
In the band £60,001 - £70,000	1	0

Remuneration and benefits received by key management personnel amounted to £111,685 (2018 - £99,161).

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Notes to the financial statements
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16. Tangible fixed assets

	Freehold property £	Motor vehicles £	Building improvements to leasehold buildings £	Total £
Cost				
At 1 April 2018	5,625,471	39,443	251,231	5,916,145
Additions	-	-	5,472	5,472
At 31 March 2019	<u>5,625,471</u>	<u>39,443</u>	<u>256,703</u>	<u>5,921,617</u>
Depreciation				
At 1 April 2018	783,733	15,967	-	799,700
Charge for the year	91,714	7,462	80,678	179,854
At 31 March 2019	<u>875,447</u>	<u>23,429</u>	<u>80,678</u>	<u>979,554</u>
Net book value				
At 31 March 2019	<u>4,750,024</u>	<u>16,014</u>	<u>176,025</u>	<u>4,942,063</u>
At 31 March 2018	<u>4,841,738</u>	<u>23,476</u>	<u>251,231</u>	<u>5,116,445</u>

17. Debtors

	2019 £	2018 £
Trade debtors	164,623	74,288
Prepayments and accrued income	86,543	355,909
	<u>251,166</u>	<u>430,197</u>

18. Current asset investments

	2019 £	2018 £
Listed investments	<u>136,128</u>	<u>152,441</u>

Listed investments

The market value of the listed investments at 31 March 2019 was £136,128.

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Notes to the financial statements
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19. Creditors: Amounts falling due within one year

	2019 £	2018 £
Bank loans and overdrafts	21,551	21,818
Trade creditors	12,850	262,517
Other creditors	9,600	22,639
Accruals and deferred income	167,536	201,542
	<u>211,537</u>	<u>508,516</u>
		£
Deferred income		
Deferred income at 1 April 2018		179,683
Resources deferred during the year		256,303
Amounts released from previous years		<u>(327,702)</u>
Deferred income at 31 March 2019		<u>108,284</u>

20. Creditors: Amounts falling due after more than one year

	2019 £	2018 £
Bank loans	<u>451,314</u>	<u>485,043</u>

Included within the above are amounts falling due as follows:

	2019 £	2018 £
Between two and five years		
Bank loans	<u>397,480</u>	<u>410,990</u>
Over five years		
Bank loans	<u>53,834</u>	<u>74,053</u>

Creditors include amounts not wholly repayable within 5 years as follows:

	2019 £	2018 £
Repayable by instalments	<u>53,834</u>	<u>74,053</u>

The bank loans are comprised of a commercial mortgage and a flexible loan. The commercial mortgage is secured by way of a fixed legal charge dated 22 September 2006 over the freehold property known as Delaney House, 14-16 Selden Road, Worthing, West Sussex, BN11 2LL. This bank loan is repayable over a 20 year term at an interest rate 1.25% above base rate.

The flexible loan is repayable over a 20 year term, at an interest rate of 2.65% over the bank's rate. No additional security has been provided to the bank in respect of this loan.

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Notes to the financial statements
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21. Statement of funds

Statement of funds - current year

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2019 £
Designated funds						
Designated Funds - West Hill, East Grinstead	252,852	-	(25,570)	(10,000)	-	217,282
Designated Fund - PRS and Personalisation budget 19/20	-	-	-	16,437	-	16,437
	<u>252,852</u>	<u>-</u>	<u>(25,570)</u>	<u>6,437</u>	<u>-</u>	<u>233,719</u>
General funds						
General Funds - all funds	4,257,754	3,262,161	(3,239,325)	(6,437)	(16,313)	4,257,840
Other general funds	186,000	-	-	-	-	186,000
	<u>4,443,754</u>	<u>3,262,161</u>	<u>(3,239,325)</u>	<u>(6,437)</u>	<u>(16,313)</u>	<u>4,443,840</u>
Total Unrestricted funds	<u>4,696,606</u>	<u>3,262,161</u>	<u>(3,264,895)</u>	<u>-</u>	<u>(16,313)</u>	<u>4,677,559</u>
Restricted funds						
WSSC PHE Capital Funding Scheme	480,000	-	-	-	-	480,000
YMCA	120,000	-	-	-	-	120,000
Meam	26,667	168,372	(187,388)	-	-	7,651
Masonic Charity Foundation	4,167	-	(4,167)	-	-	-
Worthing Borough Council	48,000	-	-	-	-	48,000
Adur Furniture Network	150,114	4,273	-	-	-	154,387
Henry Smith Charity	-	13,578	(13,578)	-	-	-
The Big Lottery funding	-	219,217	(219,217)	-	-	-
Dr Chesters Charity	-	700	-	-	-	700
	<u>828,948</u>	<u>406,140</u>	<u>(424,350)</u>	<u>-</u>	<u>-</u>	<u>810,738</u>
Total of funds	<u>5,525,554</u>	<u>3,668,301</u>	<u>(3,689,245)</u>	<u>-</u>	<u>(16,313)</u>	<u>5,488,297</u>

Designated Funds:

Following the acquisition of Richard Housing Association in 2018, the charity decided to designate the value of the cash and investment at the date of transfer, together with the amount equal to the social housing grant for use in relation West Hill, East Grinstead.

PRS and Personalisation Budget

Funding relating to Private Rented Sector and Personalisation retained for the continuation of our work in these areas during 2019/20

Other general funds:

This amount relates to the value of the Social Housing Grant that would be payable should the charity

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Notes to the financial statements
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21. Statement of funds (continued)

decide to sell the property at West Hill, East Grinstead.

The restricted funds comprise:

West Sussex County Council Public Health England Capital Funding - To assist in the purchase of a property in Littlehampton for clients to live in a shared abstinence based environment. This grant is secured against the properties for a fixed period. At the end of this period the grant will be released to unrestricted funds.

YMCA Downslink Group – Provision of capital funding for the conversion of a property to shared accommodation. This grant is secured against the properties for a fixed period. At the end of this period the grant will be released to unrestricted funds.

MEAM – Funding from Sussex Police, WSCC, WBC and Sussex Partnership NHS to improve policy and services for people facing multiple needs.

Masonic Charitable Foundation - Funding for a Community Inclusion Lead.

Henry Smith Charity - To provide funding for a Substance Misuse Social Work Co-ordinator at the Recovery project.

The Big Lottery fund - Funding has been received for the Reaching Communities programme at St Clare's community Hub and for funding the Littlehampton Community Hub.

Worthing Borough Council - Empty Homes Grant Funding – To assist with the refurbishment of a property in Worthing for clients to live in shared accommodation. This grant is secured against the properties for a fixed period. At the end of this period the grant will be released to unrestricted funds.

Adur Furniture Network - The Adur Furniture Network Fund shall be used by WCHP to support low income Adur residents to sustain their independence and ensure suitable housing.

Dr Chester's Charity

The Trustees shall apply the income of the charity in relieving either generally or individually persons resident in the Borough Of Worthing who are in conditions of need, hardship or distress by making grants of money or providing or paying for items, services or facilities calculated to reduce the need, hardship or distress of such persons.

Statement of funds - prior year

	Balance at 1 April 2017 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2018 £
Designated Funds - West Hill, East Grinstead	-	252,852	-	-	-	252,852
General funds						
General Fund	3,282,198	3,396,529	(2,417,223)	(3,750)	-	4,257,754
Other general funds	-	186,000	-	-	-	186,000
	<u>3,282,198</u>	<u>3,582,529</u>	<u>(2,417,223)</u>	<u>(3,750)</u>	<u>-</u>	<u>4,443,754</u>

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21. Statement of funds (continued)

Restricted funds

WSSC PHE Capital						
Funding Scheme	276,250	200,000	-	3,750	-	480,000
YMCA	120,000	-	-	-	-	120,000
Meam	2,751	73,333	(49,417)	-	-	26,667
Masonic Charity						
Foundation	4,167	-	-	-	-	4,167
Henry Smith Charity	-	27,133	(27,133)	-	-	-
The Big lottery funding	-	154,938	(154,938)	-	-	-
Worthing Borough Council	-	48,000	-	-	-	48,000
Adur Furniture Network	-	150,114	-	-	-	150,114
	<u>403,168</u>	<u>653,518</u>	<u>(231,488)</u>	<u>3,750</u>	<u>-</u>	<u>828,948</u>
Total of funds	<u><u>3,685,366</u></u>	<u><u>4,488,899</u></u>	<u><u>(2,648,711)</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>5,525,554</u></u>

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22. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Tangible fixed assets	4,294,063	648,000	4,942,063
Current assets	1,046,347	162,738	1,209,085
Creditors due within one year	(211,537)	-	(211,537)
Creditors due in more than one year	(451,314)	-	(451,314)
	<u>4,677,559</u>	<u>810,738</u>	<u>5,488,297</u>

Analysis of net assets between funds - prior year

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £
Tangible fixed assets	4,468,444	648,000	5,116,445
Current assets	1,221,720	180,948	1,402,668
Creditors due within one year	(508,515)	-	(508,516)
Creditors due in more than one year	(485,043)	-	(485,043)
	<u>4,696,606</u>	<u>828,948</u>	<u>5,525,554</u>

23. Reconciliation of net movement in funds to net cash flow from operating activities

	2019 £	2018 £
Net (expenditure)/income for the year (as per Statement of Financial Activities)	(37,257)	1,840,188
Adjustment for:		
Depreciation charges	179,854	69,995
Losses on investments	16,313	-
Dividends, interest and rents from investments	(1,320)	(483)
Loss on the sale of fixed assets	-	11,902
Transfer of donated assets from Richard Housing Association	-	(1,282,441)
Decrease/(increase) in debtors	179,031	(260,099)
(Decrease)/increase in creditors	(296,712)	336,665
Net cash provided by operating activities	<u>39,909</u>	<u>715,727</u>

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24. Analysis of cash and cash equivalents

	2019 £	2018 £
Cash in hand	821,791	820,030
Total	<u>821,791</u>	<u>820,030</u>

25. Pension commitments

The pension contributions outstanding at the year end amounted to £nil (2018: £3,365).

26. Operating lease commitments

At 31 March 2019 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2019 £	2018 £
Amounts payable:		
Within 1 year	78,235	108,831
Between 1 and 5 years	50,296	111,009
Total	<u>128,531</u>	<u>206,444</u>

27. Related party transactions

John Holmstrom is a Director/Trustee in YMCA Downslink Group. In 2016 the charity received a grant from YMCA Downslink Group of £120,000 for use in the redevelopment of 13 Grafton Road. As part of the grant conditions a lease was agreed between WCHP and YMCA Downslink Group for the property. During the year WCHP received £39,000 in rental income from YMCA Downslink Group (2018: £39,000) and paid £39,000 in rent to YMCA Downslink Group (2018: £40,000). There are no amounts due to or from YMCA Downslink Group at the balance sheet date.